



सत्यमेव जयते

The Consulate General of India, Sydney invites applications for full-time posts of Receptionist (01) at a monthly salary of AU\$ 4158, plus superannuation.

The candidates should have the following:

- Minimum education qualification – Graduation
- Strong communication skills, both written and oral.
- Good knowledge of computer operations and social media skills.
- Typing speed – Over 30 wpm
- Good knowledge about India and Australia Cultural/ Media Organization/ Associations
- Attention to detail and problem-solving skills
- Good organisational skills
- Australian Citizen / Permanent Residence (Mandatory)

If you have the required qualification and are interested, please send your resume latest by Wednesday, 26th April 2023 through e-mail at icc1.sydney@mea.gov.in or by post to Administration, The Consulate General of India, Level 1, 265, Castlereagh Street, Sydney, NSW 2000.

The Consulate reserves the right to reject any application without conveying reasons.